

ADDENDUM #2

Issue Date: 08/09/02

SPECIFICATION NO. 02-146

FOR

COST-PER-COPY PHOTOCOPY SERVICES FOR THE CITY OF LINCOLN AND LANCASTER COUNTY

Addenda (or addendum if singular) are written instruments issued by the City/County prior to the date for receipt of offers which will modify or interpret the specification document by addition, deletion, clarification or correction. Please acknowledge receipt of this addendum in the space provided on your bidding document.

Be advised of the following changes to the City/County's specification and bidding documents:

1. **QUESTION:** Section 3.2 requests billing within 60 miles of the City/County Building. This could potentially exclude a Proposer who meets other requirements. Is the City/County willing to accept billing from a manufacturer's corporate office as the single point of contact for billing and inquiries?

ANSWER: Our concerns about billing stem from our previous experience with handling a variety of leased machines from third party leasing companies and maintenance agreements from different sources other than the original seller. We found them to be frustrating and cumbersome to work with. The City/County desires a consistent contact who will be empowered to make decisions about billing matters without going through a lot of rhetoric; have the flexibility to generate custom reports; and, provide timely authorized changes and/or corrections. If the Proposer can demonstrate how these billing issues can be addressed with an out-of-region billing company, we are willing to accept an alternate arrangement.

2. QUESTION: Section 5.2.1 requires OEM print controllers. This is restrictive in the copier industry and will reduce your competition. Many manufacturers focus their resources on their core equipment - copiers, and find competent controller manufacturers to enter into a strategic partnership which are completely supported by the Copier Manufacturer. We request this restriction be eliminated to allow for full competition.

ANSWER: Our concerns about controllers other than OEM controller is, responsibility for consistent, reliable operation of the copiers interfaced to our network with the ability to perform as printer/copier and in some cases fax/scan. If the Proposer can demonstrate to us the alternate manufacturers reliability with your offered equipment and assures the City/County that all print controller problems will be the responsibility of the Successful Proposer (i.e., we don't want any finger pointing on who is at fault when a machine does not function properly), then the City/County would be willing to accept the alternate arrangement. It is always our desire to promote fair and open competition.

All other terms, conditions and requirements of the request remain the same as originally indicated in the document or as modified on previous addenda.

Kathy A. Smith
Assistant Purchasing Agent

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